

# Course Outline

School Name: Keewaytinook Internet High School

Department Name: English

Ministry of Education Course Title: English, College Preparation

Grade Level: 12

Ministry Course Code: ENG4C

Teacher's Name: Tammy West

Developed by: Vesa Peltonen Date: January 2009

Revision Date: September 2015

Developed from: The Ontario Curriculum, Grades 11 and 12, English, 2007

Text:

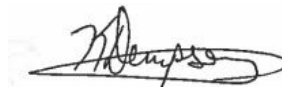
Prerequisite: ENG3C

Credits: One

Length: 110 hours

Principal's Name: Kevin Dempsey

Principal's Approval (signature)



Approval Date: September 18, 2015

## ***Course Description/Rationale***

This course emphasizes consolidation of literacy, communication and critical and creative thinking skills necessary for success in academic and daily life. Students will analyse a variety of informational and graphic texts, as well as literacy works from various countries and cultures; and create oral, written and media texts in a variety of forms for practical and academic purposes. An important focus will be on using language with precision and clarity and developing greater control in writing. The course is intended to prepare students for college and the workplace.

## ***Overall Curriculum Expectations***

### **LISTENING TO UNDERSTAND**

- Listen in order to understand and respond appropriately to a variety of situations for a variety of purposes.
- use speaking skills and strategies appropriately to communicate with different audiences with different audiences for a variety of purposes.
- reflect on and identify their strengths as listeners and speakers, areas for improvement, and strategies they found most helpful in oral communication situations.

### **READING AND LITERATURE STUDIES**

- read and demonstrate an understanding of a variety of informational, literacy and graphic texts, using a range of strategies to construct meaning;
- recognizing a variety of text forms, text features and stylistic elements and demonstrate understanding of how they help communicate meaning;
- use of knowledge of words and cuing systems to read fluently.
- reflect on and identify their strengths as readers, areas for improvement, and the strategies they found most helpful before, during and after reading.

### **WRITING**

- generate, gather and organize ideas and information to write for an intended purpose and audience.
- draft and revise their writing, using a variety of informational, literary, and graphic forms and stylistic elements appropriate for the purpose of the audience;
- use editing, proofreading and publishing skills and strategies and knowledge to language conventions, to correct errors, refine expression, and present their work effectively.
- reflect on and identify their strengths as writers, areas for improvement, and the strategies they found most helpful at different stages in the writing process.

### **MEDIA STUDIES**

- demonstrate an understanding of a variety of media texts.
- Conventions, and techniques: identify some media forms and explain how the conventions and techniques associated with them are used to create meaning.
- create a variety of media texts for different purposes and audiences, using appropriate forms, conventions and techniques.
- reflect on and identify their strengths as media interpreters and creator areas for improvement and strategies they found most helpful in understanding and creating media texts.

## *Course Content*

<i>Unit</i>	<i>Length</i>
1, Unit 1. Tuning up	28 hours
2. Unit 2. Signing Up	30 hours
3. Unit 3. Signing Off	30 hours
4. Unit 4. Culminating Unit	22 hours
<b>Total</b>	110 hours

## *Unit Descriptions*

### **Unit 1 - Tuning In**

This introductory unit explore relationships and emphasizes literacy, critical thinking and communication skills while focusing on establishing and maintaining appropriate style and tone to suit specific audiences. Students explore relationships through a variety of informational texts, literary texts, and media. Role models will be discussed. This unit will have a close analysis of the workplace and school with presentation work, with a letter of transmittal that students would use to cover their work to a publishing company for example. Reading and writing for comprehension is included, also as is organization for one's future.

### **Unit 2 - Signing Up**

This unit emphasizes consolidation of critical thinking, and communication skills with a focus on examining post secondary options. Students analyze informational texts, literary works and media works from various time periods and cultures; create essay organizers, essays, job advertisements, letters, of applications and short scripts. They analyze the interactions among media forms, audiences, and media industry practices. Novel study is a focus on the course. An important focus is on establishing appropriate style and using business, and technical language effectively. In this unit's major activity, students write a five-paragraph essay about a possible career destination that is of interest to them.

### **Unit 3 - Signing off.**

Students read and write short stories, and letters to companies, use different mediums to communicate, and analyze text. In addition, an action plan to improve their communication skills, enhance their scripting skill, and develop their informal report skills is created. The activities in third unit build up on existing experiences that students have in other course. While the theme in the content is on finances for students, the focus on language development and communication skills is maintained. As a culminating activity, students participate in a Financial Fair by creating a visual presentation for other young adults. The presentation addresses a number of issues related to finances. These may include a major purchase, applying for a credit card or OSAP, determining the cost of college, renting or buying a home. It may include another financial issue relevant to student life.

### **Unit 4 - Stepping Out**

Students write a formal report that is based on this course units and share their findings in tutorial sessions with two or three other students. The unit will take place over the entire course. The

tutorial sessions involves student participation in a conference group for the duration of the course. The presentation will require them to present the research conclusions and engage the group in discussion. Students chose a topic of interest to them or chose from a list of suggestions provided and incorporate two or three of the major elements from the two different units in the course. For example, a student selects College as a topic to examine and incorporates financial needs and types of programs as elements. The process includes a proposal of the topic with preliminary sources, a formal report, which includes a cover page, abstract, table of contents, introduction, body, recommendations, conclusion, appendices, and work cited. Students use a variety of texts examined in and out of class, primary research (interviews) as well as detailed issues relevant to their own needs and interest. In the final evaluation, students present and discuss their report.

## *Teaching/Learning Strategies*

The students will experience a variety of activities:

### **Whole-Class Activities:**

**Class discussions** that are facilitated through video conferencing, email, and telephone conversations with their subject teacher or discussions with other students or the mentor concerning the concepts and skills being studied. This is done with the use of Socratic circles for discussions.

**Video presentations** and technological aids (research) with videos embedded to enrich the course content and clarify concepts and skills being studied. Also the use of online pre approved quizzes and games to help a student become more familiar with the concepts and skills being studied.

**Guest speakers** can be brought in within a community, or can be shown through video conference to many communities at the same time. Guest speakers can also be videotaped and the valuable information passed on throughout the years at KiHS.

**Diagnostic and review activities** (audio and video taping) can be student lead or teacher lead to work as a review for students through audio and video's made to share among each other to help reinforce the concepts and skills being studied.

**Brainstorming, charts and graphs** are a great way for students to demonstrate their knowledge of subject matter through graphic organizers, pictures, and texts. This is communicated through assignments in Moodle uploading, faxing, and scanning of student work.

### **Small group Activities:**

- students may sometimes work in collaborative groups. Students explore ideas, clarify their thinking, and gain insight and knowledge when they work together to solve a real problem or to reach a mutual goal.

### **Paired or small group research activities**

-students share their work online with not only their teachers, but their classmates too. Students are able to share resources through email, phone, and video conferencing. The ability to learn from each other, work on teamwork skills, and practice communication are valued and encouraged throughout the course.

**Comparison and evaluation of written work** is very important in this course. This course focuses on giving many examples of correct work, and helping students build the skills needed to peer correct and self correct. Student's are given a variety of texts to read through embedded links, and resources available in each classroom to make comparisons with different texts, real life situations, and their own writing.

**Practical extension and application of knowledge** is used as an effective learning strategy in this course because it allows the students to read and listen to the texts and stories and reflect back with connections to themselves, other texts and the world. Students are encouraged to share their understandings through work submitted each day, phone conversations about course work, email, or videoconferencing.

**Oral presentations** in an online environment we have the equipment to have student either live video conference oral presentations, or make videos and submit them for their oral presentations. These oral presentations can be viewed by classmates, mentors, and the teacher. Students can learn from one another, and from their mentor and teacher. Such activities include dramatic readings and performances

**Story boarding** an excellent way for students to present their findings, thoughts, and ideas. This allows another way for their work to be communicated and shared between the student and teacher, student and mentor, and student to student. This can be done through uploading on Moodle, video conferencing, and email.

**Charts and graphs** are used to present effective learning opportunities of concepts and skills to students who would benefit from visual objects to learn. Every student learns differently, and it is used to help students discover another way to present their information such as graphic organizers, lists, and pictures. I create circumstances in which students may sometimes work in collaborative groups.

**Writing activities** are used to meet many of the outcomes of the course with pre-writing activities, such as brainstorming, webbing, or listening. This is also done with drafting, conference groups, and revisions and editing groups.

### **Individual Activities**

The teacher should provide a variety of individual assignments to expand and consolidate the learning that takes place in the whole-class and small group activities. Individual activities allow the teacher to accommodate interests and needs and to assess the progress of individual students. The teacher's plays an important role in supporting these activities through the provision of ongoing feedback to the students, both orally and in writing.

Teachers are encouraged to include individual activities such as the following in the course:

**Writing** (Personal Writing, Report Writing, Essay Writing, Script Writing, Reading Responses, Business and technical writing). These individual assignments allow students to get ongoing feedback from the teacher in their writing, and teaches them how to complete the writing process.

**Research** is completed in an online environment by teaching the students first about plagiarism rules and giving examples of good sources to use. The students are not only limited to the online search for information, but have resources available by links on the Moodle page of information that has been scanned and uploaded, and resources found in the classroom.

**Individual assignments** are worked on at a student's own pace. Student's have a mentor (fully licenced teacher) in the classroom who they can ask questions to, as well as the email and phone number of their subject teacher. The teacher can support the student in these activities with ongoing feedback.

**Oral presentations** are facilitated through the use of video conferencing and video taping. Each classroom is set up with equipment and a mentor who is able to use all the equipment to help students be able to communicate and submit their oral presentations to their teachers and peers.

**Practical extension and application of knowledge** helps students develop their own voice, and gives them the ability to make personal connections, and connections to the world throughout their course. Students are given a variety of reading and viewing texts to give them many chances to apply their new concepts, skills, and knowledge.

**Ongoing project work** is something that is valued in the learning of an English credit. Students are able to upload, scan, submit any way possible the different stages in which they are working on a project, paper, or activity. The ongoing project can be submitted to the teacher for ongoing feedback in both written and oral work.

**Homework assignments** are any work a student has not completed for that day or week, that needs to be done to stay on schedule. It helps the students understand and enhance their level of achievement by completing every assignment. Students have the ability to print off assignments to take home and work on, or can log into their course at home if they have access to the internet.

**Reading** students are able to read a variety of texts online and in the classroom. The students may print out the reading material to use it to highlight, take notes, and have with them when a computer is not available. The students have dictionaries available, and are able to ask their mentor or teacher to clarify the readings or help them take notes.

**Written assignments** are used to allow students to develop their skills in writing, comprehension, and communication. With the online format students submit their work, and have a chance to get feedback from the teacher, and submit their best work. This can be demonstrated with reading responses, personal writing, report writing, essay writing, script writing, business and technical writing, and individual research assignments.

**Journals** are used with student to be able to self reflect on their subject matter, and see their progress over time. It allows students a different medium of presenting their thoughts and skills learned.

**Reflective/Comparative analysis** is used with students work in their portfolios do have self reflection of their accomplishments, skills, and concepts learned over the year. This can be accomplished with student and teacher conferences.

**Poodll** is a device in Moodle that allows students to record their voice or videos to be assessed under the strand for Oral Communication. It will be used to assess oral presentations, dramas, reading ability or oral questions.

## *Evaluation*

The final grade will be determined as follows:

- Seventy per cent of the grade will be based on evaluation conducted throughout the course. This portion of the grade should reflect the student’s most consistent level of achievement throughout the course, although special consideration should be given to more recent evidence of achievement.
- Thirty per cent of the grade will be based on a final evaluation administered at or towards the end of the course. This evaluation will be based on evidence from one or a combination of the following: an examination, a performance, an essay, and/or another method of evaluation suitable to the course content. The final evaluation allows the student an opportunity to demonstrate comprehensive achievement of the overall expectations for the course.

*Growing Success: Assessment, Evaluation and Reporting in Ontario Schools*. Ontario Ministry of Education Publication, 2010 p.41

Type of Assessment	Category	Details	Weighting (%)
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<b>Term Work (70%)</b>	Knowledge/ Understanding	-read and demonstrate an understanding of a variety of informational and literary texts from Canada and other countries, with an emphasis on identifying and explaining information, ideas and issues -demonstrate an understanding of the elements of a variety of forms of fiction, non-fiction drama, poetry and information.		13%
	Thinking/ Inquiry	-identify the informational material and literary forms suited to various purposes and audiences and use the forms appropriately in their own writing -identify the elements of style in a variety of informational and literary texts, focusing on how elements contribute to clear and accurate communication.		19%
	Communica- tion	-use listening techniques and oral communication skills to participate in discussions and more formal activities, with a focus on using specialized languages appropriate on oral reports, role-playing and other presentations -use organizational structures and patterns to produce coherent written work.		19%
	Application	-demonstrate an understanding of the connections among form, purpose, audience, and production options by designing or creating media works, based on ideas, themes, and issues examined in this course. -use knowledge of media forms, representations, audiences and industry practices to analyse a variety of media works		19%
<b>Final Evaluation (30%)</b>	Culminating Activity- 15%	Students create a multi-media presentation about their progress and growth in the course.	K/U	6%
			T/I	8%
	Exam- 15%	Teacher made questions	C	8%
			A	8%
<b>TOTAL</b>				100%

## *Assessment/Evaluation Strategies*

Assessment practices can nurture students' sense of progress and competency and information instruction. Many diagnostic tools, e.g. checklists and inventories, are used at regular intervals throughout the units to encourage students' understanding of their current status as learners and to provide frequent and timely reviews of their progress. Assessment of student acquisition of listening and talking, reading and viewing and writing skills also occurs regularly through unobtrusive teacher observation and conferencing.

Units conclude with performance tasks, e.g., interviews and from essays, that build towards and prepare students from the end-of-course culminating task in Unit 4. Teachers are encouraged to share goals with students early in the course and to connect unit learning

experiences frequently and explicitly with big ideas, overall expectations, and performance tasks, e. teacher adapt generic rubrics available in many sources, including the *Ontario Secondary School Literacy Course (OSSLC) Profile*, so that they are more task-specific. The teacher might ask: “What does the criteria look like for this particular task?” Or “What does limited effectiveness look like?” The teacher could involve students in the discussion, modification, or creation of rubrics, and teach students to use rubrics as a learning tool that can support the writing process and practice.

The assessment tasks provide a range of written, oral and performance activities including:

Comprehension checklists	Journaling
Editing checklists (self, teacher)	Poems
Reflections	Evaluation
Story Development	Illustrated charts
Outlines in the form of planning sheets,	Reports
Script Writing	Supported
Completed templates and organizers,	Summary writing
Oral Presentations and Active Listening	Produce Media texts
Letters	Persuasive Writing

## ***Resources***

Course Profiles, English, Grade 12, College Preparation

Checkwith, Robert. *Jimmy Comes Home*, Green Star Lake Book, 2007. ISBN 9870973047516  
Booth, D.J. Green and J. Booth. *I Want To Read. Reading, Writing & Really Learning*. Harcourt, 2004. ISBN 1897096674

Lee, Christopher and Rosemary Jackson, *What About Me? Strategies for Teaching Misunderstood learners*, Portsmouth, NH: Heinemann, 2001, ISBN 0325003483

Mueller, Pamela. N, *Lifers: Learning from At-Risk Adolescent Readers*. Portsmouth. NH: Heinemann 2001. ISBN 08670965148

*Growing Success: Assessment, Evaluation and Reporting in Ontario Schools*. Ontario Ministry of Education Publication, 2010

Active Listening Skills.- [www. Divorce peers.com/listening.htm](http://www.Divorcepeers.com/listening.htm)

Action/ Scholastic - [www.scholastic.ca/education/magazines/faq.html](http://www.scholastic.ca/education/magazines/faq.html)

## ***Program***

This course is designed for students living in isolated Ontario communities which do not have access to high facilities, equipment, or teachers, associated with secondary education. This course uses the internet for instruction, demonstration and research. It utilizes a student centered semi-virtual classroom which capitalizes on the strengths of internet program delivery to minimize the disadvantages of geographic remoteness. Students are presented with instruction/activity via internet. All lessons, assignments, questions and course material is presented in this manner, which approved print material available as a student resources in each classroom. The student and instructor communicate via internet,



while a classroom mentor (a fully qualified teacher) assists in completing tasks in a timely manner and provides tutoring as required.